

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Site Address: \_\_\_\_\_

Municipality: \_\_\_\_\_ Tax Parcel ID: \_\_\_\_\_

General Contractor: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

PA Contractor's No: \_\_\_\_\_ Certificate of Insurance Attached:  Yes  No

Type of Work:

- New Structure       Alteration or Renovation       Addition       Phased Approval
- Demolition       Above Ground Pool       In-Ground Pool      Pool Dimensions \_\_\_\_\_

Number of Stories Above Grade: \_\_\_\_\_

Existing Gross Square Footage: \_\_\_\_\_

New Construction Square footage: \_\_\_\_\_

Total Gross Square Footage: \_\_\_\_\_

Estimated Construction Cost (Labor and Materials):      \$ \_\_\_\_\_

Brief project narrative:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Licensed Design Professional: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

I am requesting a pre-permit application meeting to review the required information with the Building Code Official.

This requires a \$100 fee to be paid at or before the scheduled meeting. This payment is to be made out to Harshman CE Group, LLC. This fee may be applied toward the permit fee.

Please contact our office upon completion of this application.

Required Documents:

- Three (3) copies of stamped & sealed construction documents.
- One site plan.
- One set of specifications / installation instructions.
- One copy of zoning approval
- One copy of PA contractor's number and certificate of insurance.

**Municipal Permits including, but not limited to, zoning, driveway, land development, sewage and utility may be required prior to the issuance of a building permit. Please contact the Municipal Zoning Officer or Building Code Official with questions.**

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